

Commissioners:

R. JACK MCKERNAN  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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**Minutes of the Meeting of  
February 11, 2016  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner McKernan - Present  
Commissioner Mussare - Present  
Commissioner Mirabito - Present

Assistant Solicitor Wiley - Present

**1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:04 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and the following were received:

Al Boyer, McIntyre Township Supervisor voiced his general concern for the employees at the landfill.

**2.0 ACTION ITEMS**

2.1 AWARD CONTRACTS FOR AGGREGATE PRODUCT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), awarded contracts for Aggregate Product to the following on a per item, as needed basis:  
New Enterprise Stone & Lime Company, Hanson Aggregates, Pikes Creek Asphalt & Crushed Stone, & Glenn O. Hawbaker.

2.2 AWARD CONTRACTS FOR CONCRETE PRODUCT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0),

awarded contracts for Concrete Product to the following on a per item, as needed basis:  
Central Builders Supply Company & J&F Ready Mix Concrete.

- 2.3 AWARD CONTRACTS FOR EQUIPMENT TIRES. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), awarded contracts for Equipment Tire & Tire Repair to the following on a per item, as needed basis:  
McCarthy Tire & Bastian Tire.
- 2.4 AWARD CONTRACTS FOR RENTAL EQUIPMENT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), awarded contracts for Rental Equipment to the following on a per item, as needed basis:
- |                            |                               |
|----------------------------|-------------------------------|
| Murraysville Machinery Co  | Lundy Construction Co.        |
| Five Star Equipment        | Best Line Equipment.          |
| Commonwealth Equipment     | Hertz Equipment Rental Corp.  |
| Highway Equipment & Supply | Cleveland Brothers Equip. Co. |
| Groff Tractor & Equipment  | Allison Crane & Rigging.      |
- 2.5 APPROVE PSA WITH GREEN MACHINE SALES LLC. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved professional service agreement with Green Machine Sales, LLC, for preventive and scheduled maintenance and emergency repairs.
- 2.6 APPROVE EFINANCE RENEWAL. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved renewal for eFinance 2016 support in the amount of \$88,515.89.
- 2.7 APPROVE MOU WITH ZACHARY BARTO. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved memorandum of understanding with Zachary Barto for use of police frequency 1.
- 2.8 APPROVE EMPG APPLICATION. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved FFY16 Emergency Performance Management Grant (EMPG) annual application.
- 2.9 APPROVE PURCHASE FROM APPLE AUTOMOTIVE. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved purchase of two vehicles off of COSTARS in the total amount of \$68,925.00 from Apple Automotive.
- 2.10 APPROVE UPDATE TO POLICY 504.1. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved update to policy 504.1 - Travel and Business Related Expense Policy of the County's policy and procedures manual.

**6.0 PUBLIC COMMENT.** Mr. McKernan opened the floor to public comment and the following were received:

Al Boyer, McIntyre Township Supervisor, suggested that information on the job description of a constable be made available. He also commented on the Sun Gazette's continued printing of the Community In the Dark.

Mr. Mirabito detailed how to circumvent the right to know law.

**7.0 NEXT REGULARLY SCHEDULED MEETING.** Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, February 16, 2016.

**8.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:38 a.m.